**Working Notices**

**1. Working location** : The Mett Building 3rd Floor

\* Working time : 08AM ~ 17PM from Monday to Friday

**2. Dresscode :** Formal shirt and long pants. (Please do not wear too colorful clothes)

**3. Assigned main tasks** : Internet Baking development (Front End, Back End)

\* Development environment:

- FE: Inswave Websquare 5.0 / Skills : Java script, HTML5, CSS

- BE: Inswave Websquare 5.0 / Skills : Java, ProC, SQL for Oracle, HTML5, Java script

\* Digital team will hold a weekly meeting on every Tuesday at 1PM

\* Weekly meeting for the whole project will be held on every Wednesday at 10AM

**4. Other notices** : We separate Front End, Back End leaders, so employees can follow the instruction of each part’s leader

\* Digital team leader:

- FE: Mr. Nguyen Hoang Dung – 093 505 6229

- BE: Mr. Le Huynh Anh Tri – 033 857 5780

Employees may bring their own Notebook/Tablet but please connect to the personal hotspot for wifi. (Bank Division doesn’t provide wifi in work space due to the policy)

**5. Parking lot** : There’s a parking lot nearby The Mett building about 3 minutes walking

\* Parking fee: 6.000VND per day (12.000VND will be charged if you take the bike out after 6PM)